

THE NEW GUYANA SCHOOL (NURSERY DIVISION)

SCHOOL RULES

Motto: Excellence and Integrity

The New Guyana School aims at character building and helps to develop a child's full potential. It is required that the following rules be obeyed in order to create the environment and support system to facilitate the thrust towards excellence and integrity.

Rules

Attendance and Punctuality

1. All students must be in school 15 minutes before sessions begin. School Sessions commence at 8:00 am for all class.
2. The school gates will be closed at 8:31 a.m.
3. Parents/Guardians arriving late with students must report to the principal's office before entering the classroom.
4. All late arrivals will be documented and recorded on report cards.
5. A child's attendance to clinic should be reported to the class teacher prior to the date of visit.
6. Students should remain at home if parent observes that the child has a severe flu, fever, vomiting, diarrhea or any contagious sickness.
7. Students should be collected punctually at dismissal times by parent/guardian/authorized persons.

K2 and K3 – (12:00 noon)

K4 and K5 – (1:00 pm)

Mode of Dress

8. All students must wear their school uniform or games uniform as required and be well attired at all times.
White socks and black shoes – regular school days
White socks and black/white sneakers – for physical exercises.
(No sneakers with sounds and lights allowed)
9. No jewelry allowed except for a pair of studded (artificial) earrings for girls. No 'guards', hand designs, charm bands or chains to be worn by students.
10. Hair styles for both boys and girls must be regular.
11. Female students must use red ribbons on regular school days and green ribbons on P.E. days (no excessive hair accessories allowed).
12. All parents/guardians/taxi drivers must dress modestly when visiting school's premises. Failure to do so will result in denial of entry.

Males: No sleeveless, revealing jerseys or shirts, short pants. All males are to remove head covering on entering the building.

Females: No short, strapless or revealing blouses, dresses or jerseys.

Conduct

13. No indecent language and unruly behavior will be allowed by any Student or parent.
14. Writing on the furniture or the walls is not allowed.
15. Parents will be asked to pay for any damages caused by their children to the school's property.
16. Due respect should be paid at all times to both professional and ancillary staff.
17. Parents who need to see their children during school sessions or taking Children before dismissal must first contact the Principal's Office (Nursery Division).
18. All calls to teachers' cellphones are prohibited during school sessions.
19. Attendance to Parent Conferences and other meetings is compulsory.

20. Parents must ensure that all homework assigned be done by students and return promptly to class teacher.
21. Parents are asked to sign the places provided in the folders as evidence of seeing the students' weekly worksheets.
22. Parents must ensure that the students' worksheets are taken out of the folders. These folders must be signed on sheet provided and return on **the first school day of every** week. Failure to do so will result in other worksheets not being sent home.
23. Parents are asked to register complaints to the Administrative/Principal's Office.
24. Parents are required to inform the school immediately if there is a change of address/telephone or persons doing pickups. This is imperative for the welfare of your child.
25. **Birthdays cakes, party bags and party favours will not be permitted.**
26. **Gifts to teachers are not allowed.**
27. **Please avoid taking students on vacation during school term unless it is unavoidable.**